



IATI Implementation Schedule for Development Initiatives Poverty Research (DIPR).

Ver 1.0 08/07/2011

Part 1: Public donor implementation plan

1. When will data be published? Timetable and frequency of publication
2. Exclusions and constraints: Overview of exceptions, thresholds & constraints
3. How will data be published? How published data will be presented to users
4. What data will be published? Overview coverage. For each area of the standard:
 - a. Timetable for publication
 - b. Terminology used within donor systems
 - c. Exceptions, thresholds & constraints

Part 2: Implementation plan appendices for TAG secretariat only

5. Donor contacts
6. How will data be published? Overview of systems and processes for implementing IATI
7. What data will be published? Detailed coverage. For each data item:
 - a. An indication whether system changes are required
 - b. Timetable for publication
 - c. Terminology used within donor systems
 - d. Exceptions, thresholds & constraints
8. Implementation support needs

Part 1: Public donor Implementation schedule

1. When will data be published?

| |
|---|
| Timetable and frequency of publication |
| <p>Which organisations/agencies will your IATI data cover? <i>(What % of your total development flows does this cover? What is missing?)</i></p> <p>The first round of publishing will cover data for Development Initiatives Poverty Research aidinfo programme's funding from the William and Flora Hewlett Foundation. This is approximately 85% of the incoming funds to the programme.</p> <p>This is excluding:</p> <ul style="list-style-type: none"> • aidinfo work covered by funds from the UK Department for International Development • all data from the Global Humanitarian Assistance (GHA) programme • all work carried out by DI International Ltd. |
| <p>Overall timetable for publication <i>(Provide a date for when these organisations will publish a) an initial set (incomplete) of IATI data b) full IATI implementation)</i></p> <p>The timetable for publication of DII data will be as follows:</p> <ol style="list-style-type: none"> a) aidinfo initial implementation (covering all projects funded by the Hewlett Foundation)– July 2011. Publication of activities funded by the UK Department for International Development under the Accountable Grant will take place in September 2011. Work on broadening the coverage of the data will continue through to the second quarter of 2012. b) Global Humanitarian Assistance Programme initial implementation will take place in December 2011/January 2012. All data regarding Development Initiatives Poverty Research should be published by the second quarter of 2012. c) DI International Ltd data will be published during 2012, however specific dates are still under discussion. <p>N.B. The organisation file for Development Initiatives Poverty Research will be published once all projects under it are being reported, in order to provide full budgets and documentation.</p> |
| <p>Timeliness and frequency of publication <i>(How soon after data is captured and available internally will data be published? Will data be published on a monthly or quarterly basis?)</i></p> <p>Publication will be quarterly, a month after the quarter close. In July 2011, we will publish data to March 2011. The next release will be during August 2011, covering the quarter April – June 2011.</p> <p>We intend to publish monthly data once we have an automated system in place for reporting. This should be during the first half of 2012.</p> |
| <p>How early in lifecycle will activity details be published? <i>(Will activity details be published during the pipeline/identification stage or not until they are approved and in the implementation stage)</i></p> <p>Activity details can be published once an activity funding proposal has been accepted and the budget agreed with the funder.</p> |
| <p>Data quality status <i>(Do you want to identify the status of the quality/audit/statistical verification of data that is published in registry? Please indicate whether you anticipate doing this, and the likely timing of moving from unverified data to verified data)</i></p> <p>The data will go through a basic quality and statistical verification process prior to publication. This will develop as systems are introduced which can automate data publication.</p> |
| <p>Resources available to implement IATI? <i>(Please outline what staff and system resources are being made available to implement IATI, any relevant organisational structures e.g. working groups, and</i></p> |

who is leading on IATI implementation)

Working group on IATI implementation will include one lead and one technical lead, a member of programme staff from each project, and representation from the finance department. Decision making will be at the organisation Directorate level.

Actual implementation will be carried out by a programme officer, Business analyst and support from the finance team. We expect a couple of days work from our IT support and communications department prior to publication.

Other notes

Development Initiatives Poverty Research is currently in the process of upgrading its financial systems. The strategy is to implement a system that will enable either automated reporting to IATI, or a system whereby it is simply to draw upon data sources relating to both finances and more details on activities and projects.

2. What are the exclusions from publication?

Exceptions and constraints: general rules that exclude activities from being published. Any specific data item exclusions should be listed in section 4

Thresholds *(are there any thresholds on the value of activities or transactions to be published. Please specify what the general threshold limits are for publication)*

There will be no thresholds places on the value of activities to be published.

There will be no thresholds placed on transactions published to IATI, however, all transactions will be aggregated quarterly per work stream, and coded to a more disaggregated level. There will be no descriptions for any transactions below £500.

Exclusions *(Please identify any rules for excluding data or information that will either be applied automatically or used as a basis to manually exclude publication. Note that exceptions for publication should be kept to a minimum and based on existing national or other regulations)*

There are currently no exclusions of data.

Any general issues or other constraints

3. How will data be published?

Information for prospective users of information

Licensing *(Under which license will data be published: public domain or attribution? If the license does not meet the IATI standard please specify why. Please state whether you intend to use the IATI authorised license or another)*

Development Initiatives Poverty Research intends to publish using a public domain license. Final agreement on this, and development of the license will be taking place during July and August 2011.

Definition of an activity and multi-level activities *(How is an activity defined e.g. projects and programmes, or some other structure? Do you have multi-tiered project structures e.g. projects and sub-projects or components? AT which level do you intend to publish details?)*

An activity will be on multiple levels, with activity details published at both levels, but documents and transactions and budgets being published on single levels.

- i) Programme – *parent*
Will include documents on the project, including proposals, reports etc, information on funding organisation, and activity budgets
- ii) Work stream - *child*
Transaction level details will be included here (and at a later date Activity budgets)

Segmenting data for publication *(The recommendation is to publish data segmented by country i.e. one data file for each country. Duplicate project data must not exist within different files, so projects*

targeting multiple countries or regional/worldwide by nature should be held within a non-country specific file(s). Is this a practical suggestion for your programme? How many projects are not specific to one country and what non-country files best suit your programme?)

Since the aidinfo programme is very small, we will publish one activity file. It is likely that as other projects under Development Initiatives Poverty Research have their details published in compliance with the IATI standard, that we will segment by project, but this is to be confirmed.

Do you intend to provide a user interface in addition to raw IATI data? (Will IATI data be accessible for end users through an existing or a new user interface on your website? [Note: this is not an IATI requirement])


There are no plans to create a user-interface for Development Initiatives Poverty Research to make our data accessible for end users, however, when it is developed, we will use a tool being developed by the IATI TAG Secretariat, called the IATI Activity Viewer which will enable users to see our data in an accessible and user-friendly way directly on our website at www.aidinfo.org/open

4. What data will be published – data coverage for IATI implementation

| | |
|--------|--|
| Green | Able to publish |
| Orange | Able to publish but with either some caveats or some further work to do. Refer to publication notes. |
| Red | Unable to publish. Refer to publication notes. |

Coverage: publish as much data as possible for all new and ongoing projects. For each data item:

- ❖ **Colour code according to the definitions above**
- ❖ **When data can start being published** (with reference to the overall timetable for publication described above in section 2, indicate when in the publication timetable this data item will be published)
- ❖ **Exclusions & thresholds** (highlight any data specific thresholds or exclusions that you require for specific data items. Identify the reason the exclusion is sought:
 - a) Not applicable to organisation
 - b) A non-disclosure policy
 - c) Not currently captured and prohibitive cost
 - d) Other, specify)
- ❖ **Terminology used within donor systems** (IATI aims to produce a glossary that maps the terminology used within the IATI standard to terminology used within donor agencies and international institutions. Please describe the term for each data item used within your organisation/systems)
- ❖ **Any issues or constraints relating to specific data items** (add any notes relevant to public users about the publication of this data item and any reasons for orange or red coding)

Note: All items IATI Phase 1, unless indicated otherwise with . The Standard is a “living standard” that will be subject to modifications in the light of implementation experience.

a) Organisation

Note: definitions and code lists can be found at <http://iatistandard.org/standard/organisation>

| Information Area <small>[to be colour coded as above]</small> | Publication Date | Exclusions (a, b, or c) and Thresholds | Donor definition | Publication notes |
|--|------------------|--|------------------|-------------------|
|--|------------------|--|------------------|-------------------|

| Information Area <i>[to be colour coded as above]</i> | Publication Date | Exclusions (a, b, or c) and Thresholds | Donor definition | Publication notes |
|---|------------------|--|--|---|
| Annual forward planning budget data for agency | Q2 2012 | | Full amount for Development Initiatives Poverty Research | N.B. This data will be published once all projects under Development Initiatives Poverty Research are publishing IATI compliant data – provisional date Q2 2012 |
| Annual forward planning budget data for funded institutions | | a | | |
| Annual forward planning budget data for countries | 2012 – Q2 | | | Only relevant for certain activities |
| Organisation documents (Phase 1 those already published; Phase 2 others) | 2012 – Q2 | | | TBC which documents will be published. |

b) Activities

Note: definitions and code lists can be found at <http://iatistandard.org/standard/activities>

| Information Area <i>[to be colour coded as above]</i> | Publication Date | Exclusions (a, b, or c) and Thresholds | Donor Definitions | Publication notes |
|--|------------------|--|--|--|
| Reporting Organisation | July 2011 | | Organisation receives the grant | Development Initiatives Poverty Research |
| Participating Organisation (Funding) | July 2011 | | Funding organisation | Hewlett Foundation and DFID |
| Participating Organisation (Extending) | | a | | |
| Participating Organisation (Implementing) | July 2011 | | | Development Initiatives Poverty Research |
| Participating Organisation (Accountable) | | a | | |
| Recipient Country | July 2011 | | | Only applicable to certain activities i.e. AidLink, and the country pilot work |
| Recipient Region | July 2011 | | 998 non-specified | Only applicable to work outside the AidLink pilot and transparency pilots |
| Collaboration Type | | a | | |
| Default Flow Type | | a | | |
| Default Aid Type | July 2011 | | Other technical assistance D02 | |
| Default Finance Type | | a | | |
| IATI activity identifier | July 2011 | | IATI Activity Identifier + Companies House reg | |

| Information Area <i>[to be colour coded as above]</i> | Publication Date | Exclusions (a, b, or c) and Thresholds | Donor Definitions | Publication notes |
|--|-------------------------|---|--|--|
| Other activity identifiers | January 2012 | | | This may include any additional identifiers included by our funding organisations. |
| Activity Title (Agency language) | July 2011 | | Activity title | |
| Activity Title (Recipient language) | | C | | |
| Activity Description (Agency language) | July 2011 | | Work stream description and objectives | N.B. These need to be defined tighter in terms of what their outputs are to make it clearer to data users |
| Activity Description (Recipient language) | | C | | |
| Sector (CRS) | July 2011 | | DAC Sector codes | This was carried out internally, since DIPR itself does not use DAC sector codes to classify it's projects |
| Sector (donor specific) | January 2012 | | | If our funders start using alternative sector codes, we may use these, we currently have no internal sector codes. |
| (UNDER DEVELOPMENT) Recipient Country Budget Identifier | | a | | |
| Activity Dates (Start Date) | July 2011 | | Date activity starts | |
| Activity Dates (End Date) | July 2011 | | Date activity ends | |
| Default Tied Aid Status | | a | | |
| Policy / Thematic Markers | | a | | |
| Activity Status | July 2011 | | Pipeline/Implementing/Closed | |
| Activity Contacts | July 2011 | | | General email address provided for contact. |
| Activity Web Site | July 2011 | | URL | |
| Related Activity | July 2011 | | Sibling and parent activities | |
| Financial transaction (Commitment) | | a | | |
| Financial transaction (Disbursement & Expenditure) | July 2011 | | Expenditure | |
| Financial transaction (Reimbursement) | | a | | |
| Financial transaction (Incoming Funds) | July 2011 | | Funds coming from Hewlett or DFID | Include Hewlett's IATI Activity identifier as the reference |
| Financial transaction (Loan repayment / interest repayment) | | a | | |

| Information Area <i>[to be colour coded as above]</i> | Publication Date | Exclusions (a, b, or c) and Thresholds | Donor Definitions | Publication notes |
|---|-------------------------|---|--|--|
| Activity Budget | July 2011 | | How much has been allocated in the spending plan – Full Hewlett / DFID Amount. | Activity budgets for child activities will be published from September 2011, with aggregate activity budgets from July 2011. |
| Planned Disbursements | | a | | |
| Activity Documents (Phase 1 those already published; Phase 2 others) | September 2011 | | Proposals, Grant Agreements, Budgets, evaluation of phase 1, financial year donor reports, grant period reports Project proposal, strategy papers for activities, TORs for contractors, Grant agreement, budgets, evaluation | We are in the process of agreeing which documents to publish with the William and Flora Hewlett Foundation. |
| Conditions attached Y/N | July 2011 | | N | |
| (OPTIONAL) Sub-national Geographic Location | | | | We hope to publish details on geographic location once the country pilots are further developed. |
| (OPTIONAL) Results data | | c | | |
| (OPTIONAL) Text of Conditions | | a | | |