

Analyst, UK

At Development Initiatives (DI), we're working to end extreme poverty by 2030 by making data and information on poverty and resource flows transparent, accessible and useable. We help decision makers use information to increase their impact on the poorest people in the most sustainable way.

To achieve this, we provide high-quality, objective data, evidence and analysis on poverty and resource flows while also working to enhance the capacity of key stakeholders to access, analyse, use and apply the information. We are an international organisation with staff in Brazil, Kenya, Nepal, Uganda, the UK and the US. This model allows us to be agile and flexible in our approach to drive change.

We have an exciting opportunity for a talented analyst to join our driven and friendly team in Bristol.

Role function: You will be responsible for analytical work in DI's 'all resources' area of research. This will involve maintaining and developing evidence and analysis that supports DI's work to mobilise all resources to contribute effectively towards poverty reduction. The primary focus is on developing a quantitative evidence base though policy and political analysis skills are desirable.

Content: You will lead DI's analysis of the landscape of all resources – public, private, domestic and international – that can contribute to poverty reduction, while also contributing to wider work across a range of subject areas including: poverty statistics, aid architecture, aid statistics, transparency and humanitarian assistance.

Programme: You will be part of the [Investments to End Poverty](#) programme but also contribute towards other workstreams such as [Global Humanitarian Assistance](#) and [Information to empower](#), as well as undertaking periodic consultancy work.

Person specification

Education/experience

- Educated to degree level (2:1 or above) in economics or a related social science discipline (or equivalent academic qualification)
- A postgraduate qualification in economics, international development or closely related subject
- 2–3 years work experience of quantitative-heavy research and analysis in a development context
- Experience or understanding of international development financing debates (such as the post-2015 financing for development processes) is preferable

Knowledge/technical skills

Essential

- Highly numerate, with a love of all things quantitative

- Ability to conduct high quality analysis and research using quantitative and qualitative analytical skills
- An aptitude for and experience of rigorous management and analysis of data
- Ability to communicate analytical evidence to technical and political audiences
- Advanced knowledge of software used to manage and analyse data (eg Microsoft Excel, Stata, R)
- Experience using relevant development or development finance databases from sources such as the OECD, UN, IMF and World Bank
- An understanding of economic/development theory and ability to relate this to practical or policy questions
- Excellent written and spoken English

Desirable

- Knowledge of other statistical or data manipulation packages
- Knowledge of key issues and players engaged in development finance debates
- Relevant experience in a developing country context
- Experience undertaking research to provide evidence and recommendations for specific policy questions
- Ability to communicate messages from data in clear, easily understood visualisations
- Ability to work in a second language

Personal skills/qualities

- Considerate and supportive: self-starter able to work collaboratively within and across teams and to organise time accordingly
- Patient and tenacious: meticulous in checking calculations, methodology and statistical analysis
- Rigorous and conscientious: able to work under pressure and deliver high quality work on time; prides oneself on accuracy and rigour
- Innovative: has an investigative nature; offers ideas, solutions and develops new ways to analyse and look at data
- Open: enthusiastic and willing to learn and develop both individually and as part of a team

Duties/responsibilities

Technical duties

- Manage data and develop analysis for DI's work to map the landscape of all resources flowing to and from developing countries
- Interpret data and communicate findings and messages for a range of audiences and formats, contributing to briefings, report, consultancy work or support engagement by senior staff
- Develop approaches for organising data to enable efficient and effective analysis
- Contribute to visualisation and presentation of data
- Impart knowledge through peer reviews and oversight of methodology
- Contribute to DI's other programmes including GHA and Information to empower
- Support DI's engagement and communications work and external consultancy
- Respond to internal and external requests for support and queries

Personal development and general responsibilities

- Prepare for and engage in fortnightly 1:1 meetings and 6-monthly performance management meetings
- Maintain professional development and personal development plans
- Input into own objectives, linking to organisational strategy

- Take personal responsibility for any health and safety issues and obligations
 - Uphold all aspects of organisational policies, procedures and legal requirements in relation to personal conduct
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Contractual details

Start date: As soon as possible
Location: Bristol (Temple Back)
Salary Scale: £23,000 - 28,000 depending on experience
Hours: 35 hours per week
Probation: 3 months
Pension: 5% of salary after 3 months service
Leave: 25 days plus all UK bank and public holidays
Benefits: Refer to web page

Application details

Please email your CV (no more than three pages) and covering letter (no more than two pages), detailing your skills, experience and how they relate to the role profile, to Jane McNeil (Human Resources Manager) at HR@devinit.org, quoting ref: Analyst in the email subject line. Please include in your letter your salary expectations, notice period/available start date and where you saw the job advert.

Closing date: 22 May 2015

Interviews: Week commencing 1 June 2015

Other

We welcome applications from all sections of the community.

We have a duty to prevent illegal working by checking potential employees' documents, before employing them, to ensure they have the right to work in the country in which this post is based.

We are unable to offer sponsorship for a work permit/visa application. Evidence of right to work will be requested.

Due to the volume of applicants that we receive, we regret to say that we will be unable to acknowledge receipt of your application and if you do not hear from us within four weeks of the closing date, please assume that your application has been unsuccessful.

Development Initiatives is an equal opportunities employer and in line with our policies, we aim to ensure that no job applicant receives less favourable treatment on the grounds of race, colour, nationality, religion, ethnic or national origin, age, gender, marital status, sexual orientation or disability.

We find it helpful for all applicants to complete our Diversity Monitoring Form found on our website at devinit.org/about/working-for-us